

From: [Walls \(Young\), Suzy](#)
To: [Mitchell, Tanya](#)
Subject: Meeting Minutes
Date: Wednesday, October 08, 2014 9:35:08 AM

Hi Tanya –

I am in the process of preparing the September Monthly Progress Report and noticed that we did not submit minutes from the August 19th meeting. I didn't attend the meeting but I can put together minutes from John or Andrew's notes if you would like. I realize it's been over a month so I wanted to check with you first before doing that.

Thanks,

Suzy

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